Group Study Room Reservations and Policy

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The Health Sciences Library has 13 group study rooms for formal classes, small conferences, and meetings. When not reserved by groups, these rooms are available to individuals. A reservation system is in place to balance the need for group facilities with that of regular study spaces.

The Library also has 7 study rooms available for individual or small group study on the second floor. These seven rooms do not have computers, projectors, or screens.

Room Sizes and Formats

The Library group study rooms can accommodate up to 10-15 individuals, and there are three sets of combination rooms that can open to accommodate up to 30 individuals (suitable for classes). To reserve the Library's larger computer classrooms, please see the Computer Classroom Reservations and Policy page. All group study rooms have network connections, LCD projectors, and whiteboards. Check below for details about specific configurations.

Reservation Policies and Procedures

Faculty, staff, and students affiliated with the University of Virginia Health System may reserve group study rooms. All rooms are same-day self service. By going to the room you may make a reservation for that calendar day using the touchscreen panels in front of every room.

Reserving Rooms for Individuals or Groups

- Individuals or groups may reserve rooms for a maximum of 3 hours per day.
- Rooms not used within 20 minutes of the scheduled reservation start-time are considered vacant and will be available to others on a first-come, first-serve basis.

Reserving Rooms for Formal Classes

- Rooms may be reserved for academic classes by Health Sciences faculty (or designee).
- Rooms may also be reserved for a variety of Health System program needs on the day of the event using the touchscreen panels.
Rooms not used within 20 minutes of the scheduled start of a class are considered vacant and will be available to others on a first-come, first-serve basis.

Reserving Second Floor Study Rooms

- Capacity for each room is 3 people, with the exception of Room 2502 which will accommodate up to 10 people.
- Each room may be reserved for a maximum of 3 hours per day.
- All rooms have whiteboards with the exception of Room 2502. Study Room 1 and Study Room 2 have wall monitors.
- None of the seven rooms have computers, projectors, or screens.
- Rooms not used within 20 minutes of the scheduled start-time are considered vacant and will be available to others on a first-come, first-serve basis.
- There are no same day reservations.

Restrictions and Exemptions

- Users of group study rooms may bring items for personal consumption. Organizers of events in group study rooms may include boxed lunches, sandwich trays, or cold drinks for the personal consumption of participants.
- While these rooms are designed for collaborative groups, there is still a need to maintain a suitably quiet environment for individual Library patrons to study.
- Policy exemption or modification requests will be referred to the Associate Director for Collections and Library Services, or the Director for consideration.

Map of First Floor Study Rooms
Study Room Specifications

<table>
<thead>
<tr>
<th>Room No.</th>
<th>Maximum Capacity</th>
<th>Configuration/Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1226</td>
<td>15</td>
<td>Seating for 10 at large rectangular table; Windows 7 computer;</td>
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<tr>
<td>Room No.</td>
<td>Capacity</td>
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<td>1324</td>
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<tr>
<td>1336</td>
<td>16</td>
<td></td>
</tr>
</tbody>
</table>

Seating for 10 at rectangular tables; Windows 7 computer; ceiling-mounted LCD projector with audio, drop-down projection screen and VGA/audio connection for laptop; wired and wireless ethernet; light box; white board and markers

Can be combined with:
- Room 1328 to hold up to 30 people
- Room 1333 to hold up to 30 people

Can be combined with:
- Room 1331 to hold up to 30 people
- Room 1337 to hold up to 30 people
<table>
<thead>
<tr>
<th>Room</th>
<th>Capacity</th>
<th>Features</th>
</tr>
</thead>
<tbody>
<tr>
<td>1337</td>
<td>23</td>
<td>Seating for 22 at rectangular tables; Windows 7 computer; ceiling-mounted LCD projector with audio, drop-down projection screen and VGA/audio connection for laptop; wired and wireless ethernet; light box; white board and markers</td>
</tr>
</tbody>
</table>

Can be combined with 1335 to hold up to 30 people.

**Source URL:** https://www.hsl.virginia.edu/admin/policy/group-study.cfm

**Links**